

Compliance *Pro* Solutions™

Automating Privacy & Security Compliance

Privacy & Security Course

FOR HIM & HEALTHCARE INFORMATICS COLLEGE PROGRAMS

CompliancePro Solutions, working with our customers from academia, has developed a Privacy & Security course specifically for college programs in HIM and Healthcare Informatics. This course is different from our HIPAA Workforce Training in that it provides a full spectrum of HIPAA and related privacy and security curriculum and can be used in conjunction with our PrivacyPro™ application. The use of PrivacyPro gives students an opportunity to learn and use real world privacy and security technology to perform their assignments. The scope of this course spans both the HIPAA privacy and security rule sets, associated best practices for their implementation and also covers the related topics of legal health records and retention.

This Privacy & Security course is comprised of 20 modules, each containing the following components:

- A large number of real world resources, such as the combined HIPAA privacy and security rules along with guidance for their use
- Case studies to apply to PrivacyPro workflows or manual forms
- Assignments with questions and exercises
- Practicum assignments to be completed within practicum sites
- PrivacyPro Reference and Customer Library access
- Access and use of PrivacyPro workflows including privacy and security incident management
- HIPAA amendments, restrictions, accounting of disclosures processes and other compliance issue management

The Privacy & Security Course curriculum has been mapped to the CEE competencies using Bloom's taxonomy and also meets the AHIMA CHPS criteria. This course has been created and mapped for Associates, Baccalaureate and Graduate programs, but not exclusively for HIM and Healthcare Informatics.

This Privacy & Security multi-media course was created from the vast, industry leading resources available within our PrivacyPro Customer Library.

It is drawn from a collection of healthcare compliance sources and extensive documentation created by Kelly McLendon, winner of the 2015 AHIMA Innovator Triumph Award.

The screenshot displays the PrivacyPro application interface. At the top, there are navigation tabs for 'Privacy Incidents (8)', 'Security Incidents (1)', 'Amendments (1)', 'Restrictions (2)', 'AOD (7)', 'Other Issues (4)', and 'All Cases (23)'. Below the tabs, there are filters for 'Only show cases with:' (Clear All), 'Status:' (All), 'Date:' (All), 'Owner:' (All), 'Region:' (Privacy & Security Course Keys and Admin), and 'Facility:' (Key - Anyplace Memorial Hospital). A table titled 'Incidents in list' shows three incidents with columns for ID, Discovery Date, Facility, Status, Name, Assessment, Action Items, Last Update, and Owner. Below the table, there is a 'Reports & Data Export' section with buttons for 'Run Privacy Incident Summary Report', 'Run Responsible Person Report', and 'Download Privacy Incident Data'. At the bottom, there is an 'Active Stats (non-closed disclosures)' section with a summary: New Incidents: 0, Active Incidents: 8, Privacy Violations (including breaches): 5, Breaches: 3, Corporate Violations: 2.

ID	Discovery Date	Facility	Status	Name	Assessment	Action Items	Last Update	Owner
002	07/07/2014	KeyAMH	Active	Key - Case Study T - Missing Laptop - Geny Gantia (Unknown number of patients)	Privacy Violation	Overdue	11 days ago	Kelly McLendon
003	07/02/2014	KeyAMH	Active	Key - Case Study U - Snooping	Breach State Breach	Overdue	27 days ago	Kelly McLendon
004	03/12/2014	KeyAMH	Active	Key - Case Study V - Stolen Network Server	Breach State Breach	Overdue	102 days ago	Kelly McLendon

Reports & Data Export

Run Privacy Incident Summary Report Run Responsible Person Report Download Privacy Incident Data

Active Stats (non-closed disclosures)

New Incidents: 0 Active Incidents: 8 Privacy Violations (including breaches): 5 Breaches: 3 Corporate Violations: 2

Privacy & Security Course

TABLE OF CONTENTS

Module 1 - Course Overview - Healthcare Privacy and Security Foundations (Part 1)

Module 2 - Healthcare Privacy and Security Foundations- (Part 2)

Module 3 – Privacy Compliance Program, Confidentiality of PHI and Documentation For Privacy and Security Compliance

Module 4 - Basic HIPAA Principals; Minimum Necessary, De-Identification, Limited Data Sets and Designated Record Sets (DRS)

Module 5 - Confidentiality of PHI & Patient's Rights - Access to and Disclosure of PHI

Module 6 - 3 Patient's Rights; Amendments, Restrictions, Accounting of Disclosures (AOD)

Module 7 - Breach, Mitigation and Sanctions - Unauthorized Access, Use or Disclosure of PHI

Module 8 - Notice of Privacy Practices (NPP)

Module 9 - Business Associates and Business Associate Agreements (BAA)

Module 10 - Legal Health Records Defined for Disclosure (LHR) and eDiscovery

Module 11 - Privacy Risk Analysis (PRA)

Module 12 - Security Compliance Program and Access to PHI

Module 13 - Physical Security

Module 14 - Malware Protection and Monitoring

Module 15- Security Incident Reporting

Module 16 - Workstation Security

Module 17 - Business Continuity, Back-ups and Retention

Module 18 - Integrity Controls Including Encryption

Module 19 - Hardware, Media and Mobile Device Management

Module 20 - Security Risk Analysis (SRA)

CompliancePro Solutions has several methods of pricing from grant based program purchase of licenses to individual students purchasing their own licenses through a student bookstore.

CompliancePro
Solutions™

For more information or a demo, contact:

Kelly McLendon, RHIA, CHPS

(321) 268-0320

kmclendon@complianceprosolutions.com

www.ComplianceProSolutions.com

ABOUT US

CompliancePro Solutions was founded in 2011 to focus on the growing need for technology and services to address patient privacy and security.

CompliancePro Solutions was founded by Kelly McLendon, RHIA, CHPS, and Paul Albrecht, who bring a combination of world-class HIM and privacy expertise, coupled with a strong track record of building industry leading IT solutions for healthcare.